



Club manager setups up each team. The team manager will receive email invite to setup account.

1. Click on your team's name to manage your roster
2. Enter or upload your team's roster
  - a. Manager must enter player uniform number – the player will not be able to enter the number
  - b. The number entered will automatically be attached to any uniform pieces with a number that the player orders
  - c. **DO NOT USE NUMBERS OVER 70 FOR ANY NEW PLAYERS**
3. Within Soccer Corner's online system, Dashboard takes you back to the home page
4. After entering the player's information click Add to the right of the information
5. The player's parent will receive an invite to setup an account
6. Once their account is setup they will be able to order uniform pieces
  - a. New for 2021
    - i. **SELECT TEAMS – EVERYONE** will need to order all 3 game jersey and the white and sky game socks – these items have changed
    - ii. **ACADEMY TEAMS** – will be required to use the sky and white game kits
  - b. Winter gear can be ordered at a later date
  - c. The Club will place a 1 time bulk order - **BULK ORDER DEADLINE for SELECT TEAMS is JULY 5 at 10AM**
  - d. Bulk orders will require pick up at the Plano location
  - e. Soccer Corner will lock the bulk order system on the deadline – families will be able to order uniform pieces outside of this time frame, it is processed separate from the team order, may not be delivered at the same time, and is subject to availability.
7. **AVAILABILITY** – game jersey items are a custom run process and we are subject to quantity requirements. Families who do not order by the deadline are subject to availability. The Club will make assumptions on sizes to meet our minimums and to have some inventory available for extra needs.
8. **GAME JERSEYS – INITIAL RUN – 30 to 45 day process** thus the need for a tight order deadline.
9. Turnaround time – aside from game jersey restraints, due to high July demand with Soccer Corner, it can take up to 21 business days to complete orders which are always subject to product availability.